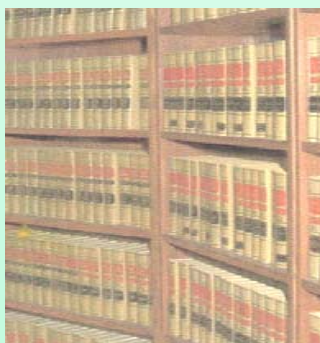


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**IN ALL THINGS,
SUCCESS DEPENDS
UPON PREVIOUS
PREPARATION, AND
WITHOUT SUCH
PREPARATION THERE
IS SURE TO BE
FAILURE.
CONFUCIUS**

**THE SECRET TO
SUCCESS
IS CONSTANCY TO
PURPOSE.
BENJAMIN DISRAELI**

2003 COURT STAFF TRAINING INSTITUTE

CIVIL COUNTER FILING PROCEDURES

FACULTY:

**MAGGIE MARTINEZ
AND
MICHAEL GILFILLAN**

QUICK REFERENCE GUIDE

- **SMALL CLAIMS**
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